

Mr Boffey

18 May

Re the attached -

1. The 500 can be established on a quota system with a range of grades - not just the chiefs

2. A list of topics should be prepared for which we would be expected to provide a para or two of guidance.

1. Status of relations with the Congress

2. Standing in the Intell. community.

3. Agency public image

- (3)
4. New training concepts
 5. Young professionals and their development.
 6. New look of Communications - Satellites, ACT etc.
 7. South East Asia effort
Agency support program
Commo - Sig. Intell
HB ILBA etc.
 8. Berlin cuts & their effects - Balda - Fred & the 5%.
- etc al

Please pull this together
& see me about our
reply — B 18 May

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Remarks:			
<p style="text-align: right;">STAT</p> <p>Bob:</p> <p>Please give some thought to how we are to identify the 500 employees who will attend. I would guess we would assign a quota to each Directorate, leaving adequate room for some apportionment to separate offices in the DCI Area.</p> <div style="border: 1px solid black; width: 150px; height: 40px; margin: 10px auto;"></div> <p style="text-align: center;">LKW</p>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
Executive Director-Comptroller			18 May 70
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18 May 1970

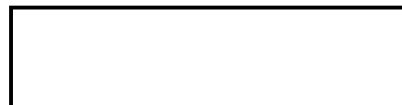
MEMORANDUM FOR: See Distribution

SUBJECT : The Director's State of the Agency Message

1. The Director met with the Management Advisory Group last Friday. During the course of the meeting he considered and endorsed MAG's suggestion (attached) that he deliver a semiannual address on Agency accomplishments, problems, and plans.

2. Tentative plans call for the Director to speak to a cross section of our employees in the auditorium in early June. With this in mind, I should like to receive by 26 May topics which he might cover during his address.

25X1



L. K. White

Executive Director-Comptroller

Attachment

Distribution:

- Deputy Director of Central Intelligence
- Deputy Director for Intelligence
- Deputy Director for Plans
- ✓ Deputy Director for Support
- Deputy Director for Science and Technology
- Deputy to DCI for National Intelligence Programs Evaluation
- Director of National Estimates
- Director of Current Intelligence
- Special Assistant for Vietnamese Affairs
- Assistant to the Director
- General Counsel
- Legislative Counsel
- Inspector General
- Executive Assistant to the Director
- Executive Assistant to the Deputy Director
- Director of Training
- Director of Personnel
- Director, Planning, Programming and Budgeting

27 February 1970

MANAGEMENT ADVISORY GROUP

State of the Agency Message

The Agency's accomplishments, effectiveness, goals and plans are of vital interest and concern to employees. Yet, compartmentation and security restraints, which are of critical importance to a professional intelligence service, may lead to the erection of barriers which unreasonably inhibit the flow of information, without good cause. This paper recommends one constructive step which can be taken towards satisfying the genuine informational needs of employees.

MAG believes that Agency employees have a need to better understand the Agency's accomplishments, problems and plans. In addition, there is a need to correct any possible misconceptions or uninformed judgments employees may have concerning the Agency and its activities that may be circulating among the public at large. Agency employees willingly accept the discipline of security and compartmentation, but they are not immune from the impact of public comment, speculation, or allegations concerning the Agency and its activities. In some respects the Agency does more explaining externally (e.g., Brookings Institution briefings, Council on Foreign Relations, Business Council) than it does internally.

MAG recognizes that efforts are being exerted to communicate to employees on these matters. We applaud the Director's brief remarks at the annual length of service award ceremony and explanations of the Agency's position in connection with causes celebres through the chain of command from time to time. However, MAG would like to see a more thorough and continuous effort in this direction. Such an effort would not only help to overcome the so-called "communication problem", which this Agency shares with all organizations, but it would also be of significant value in strengthening the personal dedication and commitment of Agency employees.

MAG recommends a periodic State of the Agency message be delivered by the Director, in person, to as large a cross section of Agency employees as is possible. His remarks should be both specific and candid. They should include observations about our accomplishments and our effectiveness within the executive and legislative branches. He should discuss past and current charges against the Agency with specific refutations or explanations as security permits; and indicate the direction in which the Agency is moving and should be moving in the years ahead. MAG appreciates the many demands on the time of the Director but we believe that such a message, at least twice a year, will pay significant dividends by increasing employee awareness, motivation and personal involvement in the affairs of the Agency.